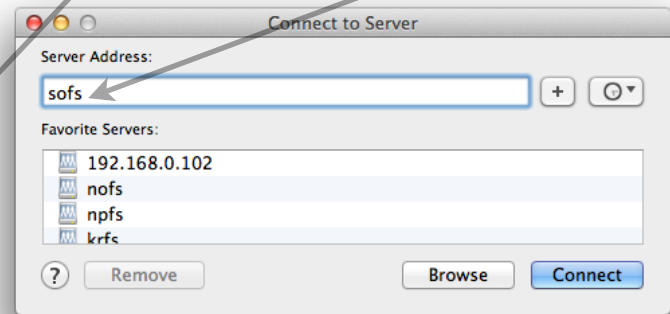
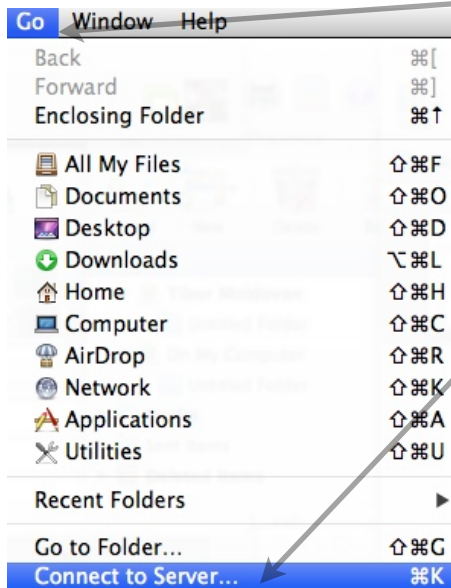


This document explains how to transfer movies onto your iPad. It is essentially a 3 step process:

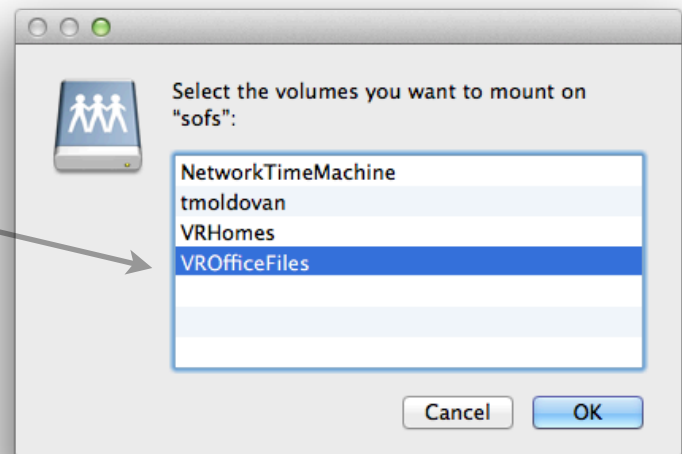
1. Connect to SOFS/VROfficeFiles (Finder/Go/Connect to Server)
2. Drag the movies from "Videos for iPad" folder onto your iTunes
3. Select the movies for Syncing with your iPad.

Here are the steps explained in more detail:

1. Open A **Finder** window, then on the top menu bar go to **Go/Connect to Server** and connect to sofs



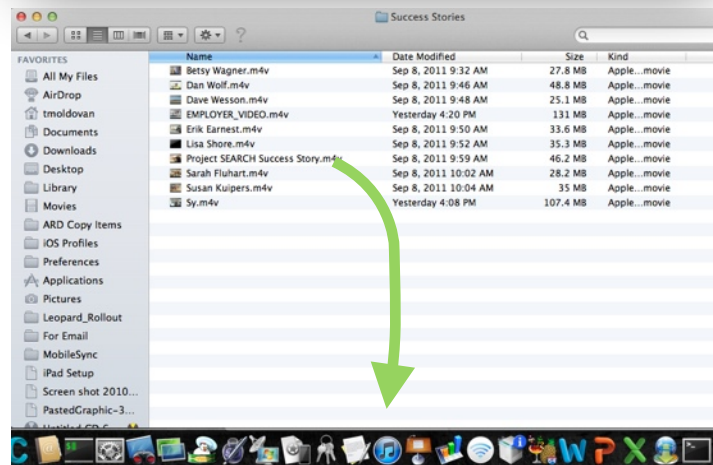
2. **Connect to VROfficeFiles**



3. **Locate and open the Videos for iPad folder. Drag the movie files onto your iTunes icon.** (Assuming that your iTunes icon is in your dock. If not, you can either start iTunes, or drag the icon from the Applications folder onto the dock.)

This will import the movie files onto your iTunes, and now you can sync the movies to your iPad.

**Importing may take 5-10 minutes.**



4. To sync the movies, **connect the iPad to your computer** and start iTunes, if it's not already started.

iTunes *should* recognize your iPad, but it may not. If iPad is not recognized, contact Tibor or Laura for iTunes reinstall. (if iPad is not recognized, it will not appear on the left side of iTunes.)

Assuming that iTunes recognizes your iPad:

5. **On the left side of iTunes, click on the iPad, then click on the Movies tab on top.** (See screenshot below.) **Check the movies you want transferred** to iPad, then **click Sync** in the bottom right corner.

6. That should be that. Observe the status window on top of iTunes. Your iPad should be backed up and new movies synced. You can view them in the "Videos" app on your iPad.



If you experience problems with these instructions, please fill out a ticket at the helpdesk:  
[vrhelpdesk.vr.ne.gov](http://vrhelpdesk.vr.ne.gov)